



PURBASTHALI COLLEGE

ESTD: 2009

Vill + P.O:-Parulia, Dist:- Burdwan,Pin No-713513

Mob. No. 8617647363

Email :- purbasthalicollege@gmail.com, Visit Us : www.purbasthalicollege.com

Ref No:-

Date-

Extract of the Meeting of the Governing Body

Meeting No. 25

Date:-24.11. 2023

President of this meeting – Sri Shyam Sundar Banerjee

Name of the Members present:-

- 1) Sd/- Sri Shyam Sundar Banerjee(Govt.Nominee& President)
- 2) Sd/- Dr. Bibhas Chandra Saha (Principal and secretary)
- 3) Sd/-Dr. Subhas Singharoy (WBCHE Nominee)
- 4) Sd/-Sri Anupam Das(Teachers representative)
- 5) Sd/-Dr. Birendra Kumar Halder(University Nominee)
- 6) Sd/-Md. Asadul Haque (Non-Teaching Representative)

Agenda 6:- To discuss about Feedback analysis report prepared by the IQAC for the academic year 2022-23

Resolution

It was brought to attention that the IQAC has meticulously crafted and submitted the Feedback Analysis Report for the academic session 2022-23, taking feedback from diverse stakeholders, such as students, faculty, alumni, parents, and employers, on various areas of academic, infrastructural, administrative, and curricular processes. The members of the committee duly recognized and commended the diligent efforts of the IQAC in compiling this report and extended gratitude to all stakeholders whose valuable feedback would significantly contribute to refining institutional processes and practices. The members conveyed their appreciation for the positive feedback received from stakeholders concerning the college's overall teaching, learning, and administrative operations. Noteworthy are the principal findings and insights underscored in the Feedback Analysis Report. After thorough consideration of the recommendations outlined in the report, it has been resolved to prioritize the implementation of pragmatic measures aimed at addressing areas in need of improvement and elevating the overall quality and efficiency of academic and administrative procedures.

Sd/-

Sri Shyam Sundar Banerjee
President
Purbasthali College

Attested
B. Saha
Principal
Purbasthali College
Parulia, Purba Bardhaman.



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Action Taken Report for Feedback Analysis Report Prepared by the IQAC for the Academic Session 2022-23

Introduction:

The quality enhancement in educational institutions relies heavily on feedback mechanisms that provide insights from various stakeholders. The Internal Quality Assurance Cell (IQAC) plays a pivotal role in collating and analyzing feedback from students, teachers, parents, alumni, and employers. These perspectives offer invaluable guidance for improving different facets of the college environment including teaching performance, curriculum, infrastructure, overall atmosphere, and employability prospects. Like the previous years, feedback from students on individual teachers' performance, college infrastructure, and curriculum were sought, feedback from parents, alumni, and employers were taken, and teachers' feedback on curriculum and college infrastructure were recorded and analyzed by the IQAC for necessary action by the Principal.

Action Taken:

The recent feedback report prepared by the IQAC for the Academic Session 2022-23 reflects a comprehensive assessment of our college's functioning from diverse viewpoints. Upon analysis the following actions are taken by the Principal on each aspect:

Teaching Performance:

Although most of the students acknowledged the dedication and competency of faculty members, the feedback report identified some concerns with some of the faculty members. Specifically, some students expressed dissatisfaction with some faculty members regarding extra classes before the commencement of examination, remedial classes, encouraging questioning in the classroom, and meeting outside the classrooms. These concerns were conveyed by the Principal in a confidential meeting, maintaining strict confidentiality, and pertinent issues were communicated to the respective faculty members. The faculty members were requested to conduct extra/remedial classes as per the needs of the students, encourage student participation in the classrooms, and make use of the existing WhatsApp groups to communicate with students



P. Saha
Principal
Purbasthali College
Parulia, Purba Bardhaman

regularly. The teachers acknowledged the feedback and committed to taking appropriate actions as deemed necessary.

Curriculum:

Input from students, faculty, and additional stakeholders suggested that the current curriculum generally meets the needs of graduate students. However, it has surfaced that periodic revisions are necessary to ensure alignment with evolving industry standards and emerging trends. Given that the college adheres to the curriculum mandated by the affiliating university, the Principal has disseminated a report detailing the feedback to the relevant department for further consideration.

Infrastructure:

Feedback gathered from students, faculty, and various stakeholders indicated overall satisfaction with the infrastructure provided by the college, facilitating their growth and development. However, minor suggestions regarding the maintenance of cleanliness across the campus were observed. The Principal promptly addressed this by ensuring that relevant personnel were informed to diligently maintain cleanliness standards, including the upkeep of restrooms. Additionally, efforts for beautification of the campus was also reiterated and communicated to the concerned committee.

College Atmosphere:

Given the majority of the stakeholders' satisfaction with the college atmosphere and facilities in the college, the Principal congratulated the concerned committees and requested them to take initiative to maintain the vibrancy in the campus.

Employability:

The feedback from the stakeholders emphasized the need for maintaining standards in teaching-learning processes, and the Principal requested the Departmental heads to consider introducing new skill enhancement courses so that the students acquire those skills and get benefited.

Conclusion:

The Action Taken Report presented here reflects the commitment of the college authority for continuous improvement and quality enhancement in all aspects. By addressing the feedback received from stakeholders through concerted action, a dynamic learning environment will be achieved that nurtures holistic development and prepares the students to excel in their chosen endeavors. The valuable insights provided by the IQAC were appreciated and the college remains dedicated to implementing the proposed measures effectively for the betterment of the institution.



Pr. Bose
Principal
Purbasthali College
Parulia, Purba Bardhaman



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Ref No:-

Extract of the Meeting of the Governing Body

Date-

Meeting No. 18

Date: 08.08.2022

President of this meeting – Sri Shyam Sundar Banerjee

Name of the Members present:-

- 1) Sd/-Dr. Bibhas Chandra Saha (Principal and secretary)
- 2) Sd/- Sri Shyam Sundar Banerjee(Govt.Nominee& President)
- 3) Sd/-Dr. Namita Chowdhury(University Nominee)
- 4) Sd/-Dr. Subhas Singharoy (WBCHE Nominee)
- 5) Sd/-Dr. Suchandra Neogi(Teachers representative)
- 6) Sd/-Dr. Lipika Ghoshal(Teachers representative)
- 7) Sd/-Dr. Birendra Kumar Halder(University Nominee)

Agenda:- To discuss about Feedback analysis report prepared by the IQAC for the academic year 2021-22

It was reported that the IQAC has prepared and submitted a detailed Feedback Analysis Report for the session 2021-22. The members thanked all stakeholders for their insightful comments that helped to strengthen institutional procedures and practices, and they commended the efforts made by the IQAC in preparing the painstaking job. The members expressed their gratitude to the stakeholders for their positive feedback on the college's overall teaching, learning, and administrative practices. The main findings and understandings highlighted in the Feedback Analysis Report are noted. Following careful consideration of the recommendations in the Feedback Analysis Report, it was determined that implementing workable solutions will take precedence in order to improve the overall calibre and effectiveness of academic and administrative processes.

Sd/-
Sri Shyam Sundar Banerjee
President
Purbasthali College

Attested

Principal
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Action Taken Report for Feedback Analysis Report Prepared by the IQAC for the Academic Session 2021-22

Introduction:

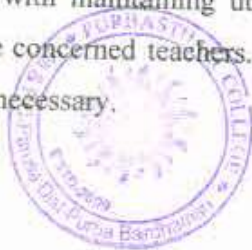
The quality enhancement in educational institutions relies heavily on feedback mechanisms that provide insights from various stakeholders. The Internal Quality Assurance Cell (IQAC) plays a pivotal role in collating and analyzing feedback from students, teachers, parents, alumni, and employers. These perspectives offer invaluable guidance for improving different facets of the college environment including teaching performance, curriculum, infrastructure, overall atmosphere, and employability prospects. Like the previous years, feedback from students on individual teachers' performance, college infrastructure, and curriculum were sought, feedback from parents, alumni, and employers were taken, and teachers' feedback on curriculum and college infrastructure were recorded and analyzed by the IQAC for necessary action by the Principal.

Action Taken:

The recent feedback report prepared by the IQAC for the Academic Session 2021-22 reflects a comprehensive assessment of our college's functioning from diverse viewpoints. Upon analysis the following actions are taken by the Principal on each aspect:

Teaching Performance:

While the majority of respondents appreciate the dedication and competence of the faculty members, there are areas highlighted for improvement for some of the faculty members. The report reveals that a few students expressed dissatisfaction over a few faculty members on issues related to communication, providing notes to the students, and increase of ICT based classes. These reports of the faculty members by their own students were communicated by the Principal in a closed chamber with maintaining utmost confidentiality, and the issues which required action were told to the concerned teachers. The teachers accepted the feedbacks and resolved to take steps, as deemed necessary.




Principal
Purbasthali College
Parulia, Purba Bardhaman

Curriculum: Feedback from students, teachers and other stakeholders indicate that the curriculum concerned were mostly suitable for the graduate students, however, it revealed that periodic review to ensure alignment with industry standards and emerging trends would be required. As the college follows the Curriculum set by the affiliating university, the Principal has communicated a report of the feedback to the concerned department.

Infrastructure: Feedback from students, teachers and other stakeholders showed that the college provided them with adequate infrastructure for their growth and development. Some minor suggestions regarding overall cleanliness were noted. The Principal made sure that concerned persons were communicated to diligently clean the campus including toilets. Requirements for some sports amenities were also noted.

College Atmosphere: As most of the respondents expressed satisfaction with the college atmosphere characterized by inclusivity and diversity, it was resolved to maintain the peace and harmony of the institute. Further initiatives to promote student engagement, cultural activities, and community involvement would be made to make the campus vibrant and supportive. It was communicated to the Cultural Subcommittee and the NSS coordinator to look into the matter.

Employability: Feedback from alumni and employers underscored the importance of enhancing students' employability skills. As the college follows the curriculum of the the University of Burdwan, the college cannot change the syllabus, however, the Principal requested the departmental faculty members to introduce more add-on courses on improving the soft skills of the students as well as conduct more programmes on career counseling.

Conclusion:

The Action Taken Report presented here reflects the commitment of the college authority for continuous improvement and quality enhancement in all aspects. By addressing the feedback received from stakeholders through concerted action, a dynamic learning environment will be achieved that nurtures holistic development and prepares the students to excel in their chosen endeavors. The valuable insights provided by the IQAC were appreciated and the college remains dedicated to implementing the proposed measures effectively for the betterment of the institution.



B. Saha
Principal
Purbasthali College
Parulia, Purba Bardhaman.



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Ref No:-

Date-

Extract of the Meeting of the Governing Body

Meeting No.11

Date:-20.07.2021

President of this meeting – Dr Partha Karmakar,

Name of the Members present:-

- 1) Sd/-Dr. Partha Karmakar(Govt.Nominee)
- 2) Sd/-Dr. Bibhas Chandra Saha,(Principal and secretary)
- 3) Sd/-Dr. Subhas Singharoy(University Nominee)
- 4) Sd/-Dr. Birendra Kumar Halder(University Nominee)
- 5) Sd/-Sri Anupam Das(Teachers representative)
- 6) Sd/-Dr. Lipika Ghoshal(Teachers representative)
- 7) Sd/-Md. Asadul Haque (Non-Teaching Representative)

Agenda 2:- To discuss about Feedback analysis report prepared by the IQAC for the academic year 2020-21

Resolution:

It was reported that the IQAC has prepared and submitted Feedback Analysis Report for the session 2020-21 taking feedback from various stakeholders, like students, faculty, alumni, parent, and employer regarding various aspects of academic, infrastructure, administrative, and curriculum processes. The members acknowledged the efforts of the IQAC in preparing the Feedback Analysis Report and expressed gratitude to all stakeholders who provided valuable feedback contributing to the improvement of institutional processes and practices. The members conveyed their appreciation with the favourable input received from the stakeholders concerning the college's overall teaching, learning, and administrative procedures. Noted are the principal discoveries and insights emphasised in the Feedback Analysis Report. After giving careful thought to the suggestions made in the Feedback Analysis Report, it is decided to give priority to putting into practice practical measures that will address areas that require improvement and raise the general standard and efficacy of academic and administrative procedures.

Sd/-

Dr. Partha Karmakar

Govt.Nominee

Purbasthali College

Attested

Principal
Purbasthali College
Parulia, Purba Bardhaman.



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Action Taken Report for Feedback Analysis Report Prepared by the IQAC for the Academic Session 2020-21

The action taken by the Principal based on the feedback report analyzed by the IQAC involves a comprehensive process of collecting and analyzing feedback from various stakeholders, like students, teachers, parents, alumni, and employers, on different aspects such as teachers' performance, curriculum, infrastructure, overall college atmosphere, and employability. Unlike the previous years, the feedback for the Academic Session 2020-21 was primarily collected through online medium because of the outbreak of the Covid-19 pandemic. The feedback so collected were analyzed by the IQAC and presented to the Principal for following action:

(i) Expansion of Library Resources:

It was decided to invest in and acquire additional books, encompassing both academic texts and recreational materials, to enrich the library's collection and better cater to the diverse needs of the students.

(ii) Integration of Resources on Career Counseling:

It was decided to procure books specifically focused on career counseling, enhancing the availability of resources that guide and support students in making informed decisions about their academic and professional paths.

(iii) Enhanced Integration of Information and Communication Technology (ICT) in Classes:

Recognizing the importance of technology in education, online classes based on ICT were implemented.

(iv) Provision of Notes:

The faculty members were asked to provide more notes to the students.

(v) Faculty Development Programs:

It was decided to organize regular workshops and training sessions for faculty members to enhance their pedagogical skills, promote innovative teaching methods.

(vi) Curriculum delivery:

Faculty members were communicated to make effective delivery of the university curriculum and use student centric approaches.

The Principal communicated the reports of the students with the individual faculty members in a one-to-one meeting via Google Meet ensuring privacy, anonymity, and confidentiality. The Principal also communicated the necessary instructions with the concerned committees regarding the respective issues.




Principal
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Ref No:-

Extract of the Meeting of the Governing Body

Date-

Meeting No. 10

Date:- 04.05.2021

President of this meeting – Dr. Partha Karmakar

Name of the Members present:-

- 1) Sd/-Dr. Partha Karmakar (Govt. Nominee)
- 2) Sd/-Dr. Bibhas Chandra Saha, (Principal and secretary)
- 3) Sd/-Dr. Subhas Singharoy (WBCHE Nominee)
- 4) Sd/-Dr. Birendra Kumar Halder (University Nominee)
- 5) Sd/-Sri Anupam Das (Teachers representative)

- 6) Sd/-Dr. Lipika Ghoshal (Teachers representative)
- 7) Sd/-Md. Asadul Haque (Non-Teaching Representative)

Agenda: 3 To discuss about Feedback analysis report prepared by the IQAC for the academic year 2019-20

Resolution:

The members were informed about the Feedback Analysis Report for the academic session 2019-20 presented by the IQAC which offered insights into the feedback received from diverse stakeholders, encompassing students, faculty, alumni, parents, and employers, regarding various facets of academic, infrastructure, administrative, and curriculum procedures. The significant findings and observations outlined in this report have been duly acknowledged. The recommendations provided are being thoroughly evaluated, and there is a commitment to prioritize the execution of practical measures aimed at rectifying areas needing improvement and bolstering the quality and efficiency of academic and administrative operations.

Sd/-

Dr. Partha Karmakar
Govt. Nominee
Purbasthali College

Attested

Principal
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Action Taken Report for Feedback Analysis Report Prepared by the IQAC for the Academic Session 2019-20

Introduction:

The improvement of quality in educational institutions is mostly dependent on feedback mechanisms that furnish perspectives from many stakeholders. The Internal Quality Assurance Cell (IQAC) gathers and evaluates input from students, parents, employers, alumni, and teachers on various issues related to the teaching-learning mechanism. These viewpoints provide insights for enhancing a variety of aspects of the college setting, such as medium and effectiveness of instruction, curricula, facilities, general atmosphere, and employment opportunities. Based on the insights gleaned from the feedback report, the following actions were taken to address the identified areas of improvement.

Teachers' Performance:

While most respondents appreciate the dedication and proficiency of faculty members, certain individuals require further development. As indicated in the feedback report, certain students expressed dissatisfaction with specific departments regarding less number of ICT classes as well as special classes addressing the examination related questions. In a confidential meeting, the Principal discreetly shared these evaluations with the faculty members, ensuring utmost anonymity. Those faculty members in need of improvement were apprised of the challenges. The concerned departments were communicated to take special classes, remedial classes, as and when necessary to help the students prepare for the university examinations. The Coordinator of IQAC was also requested by the Principal to organize Faculty Development Programmes so that the faculty members could learn about the cutting-edge technology and use those in their day-to-day teaching.

Curriculum:

Feedback from students, teachers, and other stakeholders indicates that the curriculum has been successful in generating interest among students, thereby fostering a vibrant and engaging learning environment. The Principal communicated the faculty members to continue to prioritize




Principal
Purbasthali College
Parulia, Purba Bardhaman.

student engagement, relevance, and innovation, and cultivate a dynamic learning environment where every student can thrive and succeed.

Infrastructure:

Feedback from students, teachers and other stakeholders revealed an overall satisfaction with the amenities provided by the college. However, some areas of improvement were noted by the Principal regarding the beautification of the campus and purchase of more books for the library. The Principal made sure that concerned persons were communicated for the said purpose.

College Atmosphere:

Given that the majority of respondents conveyed contentment with the college environment, it was decided to uphold the institute's value. Additional endeavors to foster student participation, cultural events, and community engagement will be pursued to enhance the liveliness and supportive nature of the campus.

Employability:

Feedback provided by alumni and employers emphasized the significance of improving students' employability skills. Since the college adheres to the curriculum mandated by the University of Burdwan, modifications to the syllabus were not feasible. Nonetheless, the Principal urged departmental faculty members to introduce new add-on courses for the benefit of the students.

Conclusion:

The Action Taken Report showcased herein underscores the college authority's dedication to ongoing improvement and the enhancement of quality across all domains. By proactively addressing feedback from stakeholders through coordinated efforts, we aim to cultivate a dynamic learning environment conducive to holistic development, equipping students to excel in their respective pursuits. We value the insightful contributions of the IQAC and remain steadfast in our commitment to implementing the recommended measures effectively for the advancement of the institution.



BB
Principal
Parulia Purba Bardhaman College
Parulia Purba Bardhaman



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Ref No:-

Extract of the Meeting of the Governing Body

Date-

Meeting No. 22

Date:- 27.09.2019

President of this meeting – Sri Tapan Chatterjee

Name of the Members present:-

- 1) Sd/-Sri Tapan Chatterjee (Govt.Nominee& President)
- 2) Sd/-Dr. Lipika Ghoshal (Teachers representative)
- 3) Sd/-Sri Anupam Das(Teachers representative)
- 4) Sd/-Sri Dilip Roy (Non-Teaching representative)
- 5) Sd/-Smt. Suchandra Neogi (Teachers representative)
- 6) Sd/-Md. Asadul Haque (Non-Teaching Representative)
- 7) Sd/-Dr. Partha Karmakar(Govt.Nominee)
- 8) Sd/-Dr. Bibhas Chandra Saha,(Principal and secretary)

Agenda 3:- To discuss about Feedback analysis report prepared by the IQAC for the academic year 2018-19

Resolution:

It was reported that the IQAC has submitted Feedback Analysis Report for the academic session 2018-19, which aimed to provide insights into the feedback received from various stakeholders, including students, faculty, alumni, parent, and employer regarding various aspects of academic, infrastructure, administrative, and curriculum processes. The feedback presented by the IQAC is acknowledged and appreciated for its comprehensive analysis and insights into the feedback received from stakeholders. The key findings and observations highlighted in the Feedback Analysis Report are noted. The recommendations put forth in the Feedback Analysis Report are carefully considered, and it is resolved to prioritize the implementation of actionable steps aimed at addressing areas for improvement and enhancing overall quality and effectiveness across academic and administrative processes.

Sd/-
Sri Tapan Chatterjee
President
Purbasthali College

Attested

Principal
Purbasthali College
Parulia, Purba Bardhaman.



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Action Taken Report for Feedback Analysis Report Prepared by the IQAC for the Academic Session 2018-19

Introduction:

The improvement of quality in educational institutions is mostly dependent on feedback mechanisms that furnish perspectives from many stakeholders. The Internal Quality Assurance Cell (IQAC) gathers and evaluates input from students, parents, employers, alumni, and teachers on various issues related to the teaching-learning mechanism. These viewpoints provide insights for enhancing a variety of aspects of the college setting, such as medium and effectiveness of instruction, curricula, facilities, general atmosphere, and employment opportunities. Based on the insights gleaned from the feedback report, the following actions were taken to address the identified areas of improvement.

Teachers' Performance:

While most respondents appreciate the dedication and proficiency of faculty members, certain individuals require further development. As indicated in the feedback report, certain students expressed dissatisfaction with specific departments regarding accessibility of the teachers outside the classroom, encouragement of questioning, and the ability to foster interest in the subject. In a confidential meeting, the Principal discreetly shared these evaluations with the faculty members, ensuring utmost anonymity. Those faculty members in need of improvement were apprised of the challenges. Acknowledging the importance of accessibility beyond formal class hours, the concerned teachers were requested to hold meeting with their mentors, encourage student participation in class, use student centric methods, such as group discussions, debates, quizzes among others to stimulate student curiosity, spark interest in subject, and encourage questioning.

Curriculum:

Feedback from students, teachers, and other stakeholders indicates that the curriculum has been successful in generating interest among students, thereby fostering a vibrant and engaging learning environment. The Principal communicated the faculty members to continue to prioritize




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student engagement, relevance, and innovation, and cultivate a dynamic learning environment where every student can thrive and succeed.

Infrastructure:

Feedback from students, teachers and other stakeholders revealed an overall satisfaction with the amenities provided by the college. However, some areas of improvement were noted by the Principal regarding the purchase of more books for the library and increasing the number of smart classrooms/ seminar halls with overhead projector facility. The Principal made sure that concerned persons were communicated for the said purpose.

College Atmosphere:

Given that the majority of respondents conveyed contentment with the college environment, it was decided to uphold the institute's value. Additional endeavors to foster student participation, cultural events, and community engagement will be pursued to enhance the liveliness and supportive nature of the campus.

Employability:

Feedback provided by alumni and employers emphasized the significance of improving students' employability skills. Since the college adheres to the curriculum mandated by the University of Burdwan, modifications to the syllabus were not feasible. Nonetheless, the Principal urged departmental faculty members to incorporate additional add-on courses aimed at enhancing students' soft skills.

Conclusion:

The Action Taken Report showcased herein underscores the college authority's dedication to ongoing improvement and the enhancement of quality across all domains. By proactively addressing feedback from stakeholders through coordinated efforts, we aim to cultivate a dynamic learning environment conducive to holistic development, equipping students to excel in their respective pursuits. We value the insightful contributions of the IQAC and remain steadfast in our commitment to implementing the recommended measures effectively for the advancement of the institution.



B. Saha
Principal
Purbasthali College
Parulia, Purba Bardhaman.